



HOA BOARD OF DIRECTORS MEETING

Monday, September 26, 2011 // 7:00 pm // 1413 Applethorn

BOARD MEMBERS IN ATTENDANCE:

Mary Lou Jackson, Lisa Montoya, Chris Boudreaux, April Roberts, Amanda Mellenberger, and Vera Mason, HRW Representative

BOARD MEMBERS NOT IN ATTENDANCE: Kip Daly, Kelley Spence

CALL TO ORDER AT 7:04 PM

QUORUM ESTABLISHED

July Board of Directors Meeting minutes were approved. Motion for approval as minutes stand by Mary Lou. Motion seconded by April. Motion carried.

I. TREASURER'S REPORT-

1. Operating fund balance - \$18,366.29
2. Projected balance as of 12/31/11 - \$4,556
3. Proposed idea to transfer to reserve account

II. MANAGEMENT REPORT-

1. Motion by Amanda to remove details of delinquency summary report printout (HRW report). Motion seconded by Chris. Motion carried.
2. Vera to determine if the letter of intent to foreclose includes certified mail with return receipt requested
3. Motion to send Intent to foreclose letter by April. Motion seconded by Mary Lou. Motion carried.

III. COMMITTEES-

1. Pool Committee – Kip Daly
 - a. Installed device on pool gate so it closes easily (and doesn't slam shut)
 - b. Can install cover to deter people from reaching over gate and opening it instead of using the card reader – estimated at less than \$600
 - c. Motion to install guard by Mary Lou. Motion seconded by April. Motion carried.
2. Grounds Committee – Lisa Montoya
 - a. Entry lights not on – quote of \$763 to convert lights to 120V
 - b. Biding quote to update lights
 - c. Valley Crest to provide quotes
 - d. Potential to have neighborhood plant flowers/plants?
 - e. Need to determine if Valley Crest will maintain anything they don't plant
 - f. Need cost estimate to run irrigation to the front entrance
 - g. Lisa to get quotes from Valley Crest



3. Social Committee – April Roberts
 - a. Welcome baskets to cost approximately \$150/year (have 2 year backlog – Vera to provide list)
 - b. Halloween party on Saturday 10/29 (bbq not used for pool party)
 - c. April to get quote for a Bounce House (Insured with HRW)

4. Architectural Review Committee – Chris Boudreaux
 - a. Transferred requests to Vera
 - b. Sidewalk repaired

5. Communications Committee – Kelley Spence
 - a. Ideas for newsletter: Halloween parade, shred day, pharmaceutical discarding, Town of Apex activities, neighborhood speeding

IV. OLD BUSINESS –

V. NEW BUSINESS –

1. Process for delinquents contacting HRW:
 - If subject agrees to pay nominal amount per month, then letters stop and late fee is excused. Vera to adjust charge to cover WHM expenses

Next meeting: November 28th 7:00 pm

Motion by Mary Lou to adjourn meeting. Seconded by Chris. Motion carried.

ADJOURN AT 8:35 PM