



**HOA BOARD OF DIRECTORS MEETING**

Monday, February 22, 2010 // 7:00 pm // 1413 Applethorn Drive

**BOARD MEMBERS IN ATTENDANCE:**

Lisa Montoya, Renee Pfau, Mary Lou Jackson, Chris Boudreaux, Kelley Spence, April Roberts, Rick Gardner and HRW rep, Vera Mason

**BOARD MEMBERS NOT IN ATTENDANCE:**

None

**CALL TO ORDER AT 7:06 PM**

**QUORUM ESTABLISHED**

**December Board of Directors Meeting minutes were approved. Motion for approval as minutes stand by Renee. Motion seconded by Chris. Motion carried.**

**I. TREASURER'S REPORT-**

1. More carry-over than expected, landscaping bills did not go through (but up-to-date as of January)
2. Large amount of late fees – accounting issue with new system, plan to remove if paid in January
3. Currently 5 delinquent accounts, 2 at the 15-day notice mark
4. Motion to move \$2300.17 from operating account (#1001) to reserve account (#1204) to increase reserve funds to \$16,000 by Chris. Motion seconded by Renee. Motion carries.
5. Management to check on creating a second account for reserves if not currently set up as two separate accounts

**II. MANAGEMENT REPORT-**

1. BRG dues – can't collect on lots because "declarant and its successors" definition in the by-laws
2. Pool drains scheduled for March - \$850
3. 2011 project for pool covers – add to project list
4. Mulch done in February - monitor condition throughout the year
5. Three months of grounds paid in January
6. Procedures for paying dues with new system – newsletter and website announcement

**III. COMMITTEES-**

1. Grounds Committee – Lisa Montoya
  - a) Chris to call to get cost of additional lights
  - b) Renee to email BRG to inform of light changes
  - c) Send letter to homeowners requesting the Wax Myrtles at the entrance to be trimmed to 6 feet by April 1<sup>st</sup>.



- d) Rick motions for the ARC to meet with homeowners to discuss a plan and inform them of their responsibility to maintain the bushes. Motion seconded by Mary Lou. Motion carries.
- 2. Pool Committee – Renee Pfau
  - a) Order pool furniture in next couple of weeks
  - b) Mary Lou to monitor chlorine levels
  - c) Bids for painting - Satin paint, color change to be determined by ARC (maybe yellow)
  - d) Pool opens at the end of May (5/23/2010)
- 3. Social Committee – April Roberts
  - a) Budget - \$500 for events and \$165 for baskets per year
  - b) Baskets for homeowners who have moved in within the last 4 months
- 4. Architectural Review Committee – Chris Boudreaux
  - a) Approval of 2 requests
  - b) Requests are required for any landscaping over \$1000 and all semi-permanent items
  - c) Request current homeowners who are modifying outdoor property to submit ARC form
- 5. Communications Committee – Kelley Spence
  - a) Directory distributed in January
  - b) Suggestions for newsletter: ARC forms, New payment procedure for HOA dues

#### **IV. NEW BUSINESS –**

- 1. Town of Apex letter - determining occupancy of pool
- 2. April to sign Code of Conduct
- 3. Town never answered about being able to build on Daresbury lot – determine what would need to be done to purchase it

**Next meeting: April 19, 2010, Annual meeting April 26<sup>th</sup> – check on room availability at community center for 6:30ish**

**Motion by Chris to adjourn meeting. Seconded by Renee. Motion carried.**

**ADJOURN 8:50 PM**