



**HOA BOARD OF DIRECTORS MEETING**

Tuesday, August 21, 2007 // 7:00 pm // 320 N Salem St., Suite 300

**CALL TO ORDER AT 7:10PM**

**APPROVAL OF THE MINUTES from July 17th, 2007 meeting**

**I. COMMITTEES-**

- a) Pool Committee –
  - 1. Pool house improvements completed by August 30<sup>th</sup>
  - 2. Light fixture up to pool house code need to be found and ordered by HRW. Renee passed this task on after trying to locate a light fixture herself.
  - 3. Jay to follow up with exposed unnecessary pipes under women's sink. Cut holes in paneling.
  - 4. Bids for alternate pool service company in to Gordana (No bid from American).
  - 5. Contract -pool closing date is Sept. 16<sup>th</sup>, 2007.
  - 6. Pool Committee working on project submission for pool improvements for small kids.
- b) Grounds & Architectural Committee –
  - 1. Jay to get additional bids through HRW for lights at sign area.
  - 2. Hold off on plant improvements at sign until further notice. Lighting first ASAP.
  - 3. Have HRW follow up with BRG on clean up for lots 69 through 71.
  - 4. New Arc form on website. Committee members are Rob Harrison and Kevin Lauer.
  - 5. If Arch from a committee member, add another Board member in process.
  - 6. Jay to generate approved materials guidelines.
- c) Social Committee –
  - 1. Sending Baskets to new neighbors with move in dates within the last 6 months. Get printout from HRW.
  - 2. Get current with baskets \$10 ea. Not Social monies.
  - 3. Sandwich boards deadline confirmed with Ms. Burdick for September 14, 2007.
- d) Communications –
  - 1. Still no volunteers
- e) Rules and Regulations-
  - 1. Mary Lou to work with HRW and use her draft of the R & R's to give more specifics.
  - 2. No one else on this committee at this time.

**II. TREASURERS REPORT-**

**MANAGEMENT REPORT**

- a) Eric will follow up with HRW on finance report
  - 1. Including \$606 charge for printing and postage.
- b) Consult HRW for placement of Capital Reserve at \$20,000 (includes \$5,000)

**III. UNFINISHED BUSINESS –**

- a) Brandon Whelan will develop Master Project Plan by September BOD Meeting. To be added to the September Meeting Agenda.
- b) Developer Bill, no additional action.
- c) Brandon needs his binder (Get from Shauna)
- d) Flow diagram draft updated by Mark.

**ADJOURN 8:35PM**

NEXT BOARD MEETING // Tuesday, September 18th, 2007, 7:00pm